



Barnardos

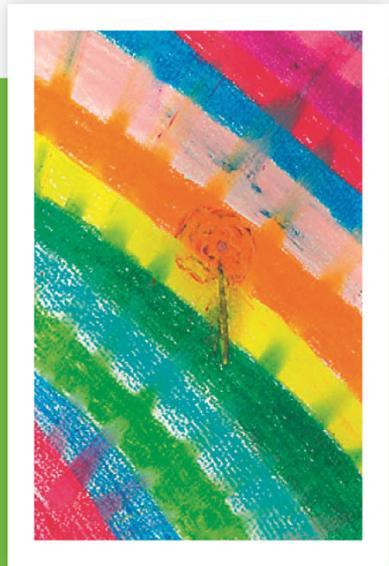
Because childhood lasts a lifetime

COMPLAINTS FORM

If you are not happy with our service or staff, please let us know. You can make a complaint by filling out this form or by talking to any staff member. We will keep a note of your complaint for our records.

You do not have to give your name or contact details, but it would help us to let you know what we are doing about your complaint.

Please give as many details as possible with names, dates, times and other information. Feel free to add extra pages if you need more space.



You may also make complaints by phone, email or letter to Barnardos:

Service name and address:

Telephone:

Email:

Contact details of person making complaint

Name:

Address:

Telephone/mobile:

Email:

Signature:

Parent/carer signature (if person making comment is under 18):

Date:

Contact details of representative

If you are contacting Barnardos for someone, please fill in your contact details below:

Name:

Address:

Telephone/mobile:

Email:

We will contact you as soon as possible to discuss what happens next.

Project/service:

Signature of staff receiving complaint:

Date: